

From: [Neff, Jennifer](#)
To: [Fertik, Harriet](#); [Bauer, Leah](#); [Miller, Natascha](#); [Grotans, Anna](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Classics/German 3420
Date: Friday, September 26, 2025 1:15:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Tuesday, September 16th, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed course change requests for Classics/German 3420.

The Subcommittee approved the requests with the following feedback:

- **Comment:** The Subcommittee notes that there appears to be a disconnect between the course titles and content. They suggest reframing the titles in a way that would better represent the courses and be more attractive to students.
- **Comment:** The Subcommittee notes the inclusion of a Land Acknowledgment in the syllabus (pp. 12-13). As of 06/27/2025, Land Acknowledgments are no longer permissible on official university documents (including most syllabi) per the university's SB1 Compliance website. The course instructor(s) should consult with their TIU director/chair regarding whether or not this statement may be included within each syllabus. Please note that if the statement remains, the MCC link at the end of the statement will need to be removed.
- **Contingency:** The Subcommittee requests that the departments seek concurrence with the Department of Sociology, as they offer a similar course (SOCIOL 3464: Work, Employment, and Society).
- **Contingency:** The Subcommittee requests that the forms in curriculum.osu.edu be adjusted to indicate that these hybrid courses will be offered less than 50% at a distance, as the courses include 80 minutes of asynchronous lecture each week.
- **Contingency:** The Subcommittee requests that the credit hour statement in each syllabus (p. 4) be corrected. For a 4-credit course, the statements should indicate approximately 12 hours of weekly engagement.
- **Contingency:** The Subcommittee requests that each syllabus (p. 8) provide additional details on the 6 Assignments. While it is noted that more information will be available on CarmenCanvas, each syllabus should include at least a general outline or description of each assignment. This level of detail is particularly important for Theme review, as the Themes Subcommittee relies on the syllabus to evaluate how assignments connect with the Theme. In addition, the description of the 6 Assignments should be corrected to state that they are worth 25% of the final grade (rather than 15%) to align with the grade table and ensure that final grading sums to 100%.
- **Recommendation:** The Subcommittee recommends that each syllabus (pp. 2-3) be updated to include the GEN Theme: Traditions, Cultures, and Transformations goals. Both the goals and ELOs of the category must be present in each syllabus, and it should be stated that the

listed goals and ELOs correspond to the TCT category.

- *Recommendation:* The Subcommittee recommends clarifying the AI policy in each syllabus. The course calendars currently indicate that students will run a resume through an AI tool for Assignment 6 despite each syllabus stating on p. 9 that the use of AI for any assignment is strictly prohibited.
- *Recommendation:* Instructors are welcome to include any standard and/or recommended syllabus statements found on the [Office of Undergraduate Education's webpage](#) which they deem relevant for their course. Please refer to this page to ensure that the statements on Diversity and Title IX (p. 12) (now to be replaced with the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”), the Religious Accommodations statement (pp. 14-15), and all other statements are current and accurate.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return Classics/German 3420 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Staley (faculty Chair of the A&H2 Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers